

Employment Application

Rise Bagel Co., is an equal opportunity employer and does not discriminate against any individual in any phase of employment in accordance with the requirements of the local, state and federal laws.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | | Position Applied For | | |
| Last Name | First Name | | | Middle Initial |
| Other Name Used (e.g., Maiden name or alias) | | | Dates Other Name Used (mm/yy)  From       /       To       / | |
| Social Security Number | | | | |
|
| Telephone Number | | Email Address | | |
| Are you legally authorized to work in the United States? Yes / No  If yes, proof of identify and employment eligibility will be required upon beginning employment. | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Current Address | | 2. Previous Address | |
| Address Apt./Box No. | | Address Apt./Box No. | |
| City | | City | |
| County | | County | |
| State | Zip Code | State | Zip Code |
| From (mm/yyyy) To (mm/yyyy)        /             / | | From (mm/yyyy) To (mm/yyyy)        /             / | |

|  |  |  |
| --- | --- | --- |
| How Did You Hear of Us? | Date Available to Start (mm/dd/yyyy)        /       / | Please State Age If Under 18 |
| Minimum Notice Required (How much notice do you require prior to a position?) | | Desired Hourly Wage  $       Per Hour |
| Indicate Hours and Days of Availability  (Unavailability should be limited to reasons other than religious observances and practices or military training)  Monday:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tuesday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Wednesday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Thursday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Friday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Saturday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Sunday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| If You Are Hired, Will You Have Reliable Transportation to Rise Bagel Co.? | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of School and Location | Degree or Certification Received  (Y / N) | Years Completed | Major | Grade Point Average |
| High School |  |  | X |  |
| College or University |  |  |  |  |
| GED or Other |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. Employer | | 2. Employer | | 3. Employer | |
| Job Title | | Job Title | | Job Title | |
| Hourly Wage  $       Per | | Hourly Wage  $       Per | | Hourly Wage  $       Per | |
| Start (mm/yyyy) End (mm/yyyy)        /             / | | Start (mm/yyyy) End (mm/yyyy)        /             / | | Start (mm/yyyy) End (mm/yyyy)        /             / | |
| Manager | | Manager | | Manager | |
| Address Apt./Box No. | | Address Apt./Box No. | | Address Apt./Box No. | |
| City & State | Zip Code | City & State | Zip Code | City & State | Zip Code |
| Telephone No.  (       )       Ext. | | Telephone No.  (       )       Ext. | | Telephone No.  (       )       Ext. | |
| Job Duties | | Job Duties | | Job Duties | |
| Reason for Leaving | | Reason for Leaving | | Reason for Leaving | |

Professional References

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Address | Current Title | Telephone No. |
|  |  |  | (       ) |
|  |  |  | (       ) |
|  |  |  | (       ) |

Applicant: Please Read Carefully & Sign

I affirm that the information provided is true and complete and that I have not withheld any fact(s). Any misrepresentation, falsification, omission or derogatory information that is discovered may prevent my being hired, or if hired, may subject me to disciplinary action, up to and including immediate employment dismissal.

I authorize Rise Bagel Co. or its agents to conduct an investigation and verification of all statements and information contained in this application that Rise Bagel Co. may deem relevant to evaluating my qualifications for employment. I authorize all my previous employers or other persons having information concerning me or my record of employment to report such information to Rise Bagel Co. I release each such person, Rise Bagel Co. and its agents from all claims and liability whatsoever arising out of such an investigation and disclosure of my background. Rise Bagel Co. will seek to keep all such information confidential except where such information is required to be released by law.

I understand that this is an application for employment and that no employment contract is being offered. I also understand that, if offered employment, I will be an at-will employee of Rise Bagel Co., which means that my employment can be terminated at any time for any reason not prohibited by law, with or without cause or notice, at the option of either Rise Bagel Co. or myself. No representative of Rise Bagel Co. has any authority to make any representation to the contrary.

I have read, understand and agree to the above.

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Authorization Signature of Applicant Date